

Request to Drop a Class with a Withdraw (W)

Withdraw/No Credit Policy and Schedule:

"As per Board Policy 5121/AR-1, after the fourth week of the semester, a student who withdraws from a class will receive a "W" (withdraw/no credit) on the student transcript."

Dropping this class will result in a W mark being posted to the transcript. If a student repeats the same course, the W mark will remain on the transcript but the new grade will be used in the GPA calculation. A student is still enrolled and must attend class until he/she returns this completed form to the counselor.

Student Name _____ Grade _____ ID # _____
Class to Drop with W _____ Period _____ Course # _____

Teacher Name/Signature _____ Date _____
Textbook Returned

Counselor Name/Signature _____ Date _____

Signature of Parent/Guardian/Educational Rights Holder _____ Date _____

A Course without Educational Content - Legislation passed by the State of California effective January 1, 2016 requires parental permission for students to enroll in a course without educational content beginning in the 2016-17 school year. Your student, with consultation from school staff, has chosen to add a class without educational content to his/her schedule. Please complete the information below, authorizing the school to add this course to your student's schedule.

- Teacher's Aide _____ Teacher Name _____ Signature _____
- Unscheduled ("free") Period

By signing below, the parent/guardian/educational rights holder or eligible student (age 18 or older) consents to this course schedule and understands that the student is enrolling in a course without educational content.

Signature of Parent/Guardian/Educational Rights Holder _____ Date _____

By signing below, the Principal/Assistant Principal has determined that the pupil will benefit from being assigned to the course period and that the pupil is not being assigned to a "course period without educational content" because there are not sufficient curricular offerings for the pupil to take during the relevant period of the designated school day."

Signature of Principal/Assistant Principal _____ Date _____