

## College Application Reference Sheet

### California State University (CSU)

#### **Application filing period: 10/01-11/30**

Your application period is 10/1-11/30 and you do **NOT** need any letters of recommendation or a personal statement/essay. You must take the ACT or SAT to apply.

1. Log on to [www2.calstate.edu/apply](http://www2.calstate.edu/apply)
2. Using your transcript, enter courses/grades onto the online application (**10-11 GPA; do not enter D's or F's-only repeated grades**). Your GPA will be automatically calculated for you in the "A-G Match" section on the CSU Application. Do not send transcript UNLESS requested.
3. Official ACT plus Writing or SAT scores must be sent. Log on to [www.actstudent.org](http://www.actstudent.org) or [www.collegeboard.org](http://www.collegeboard.org) for directions. **ACT & SAT:** If you list a CSU campus as an ACT or SAT score recipient, your scores will automatically be sent to all campuses to which you applied.
4. Enter your college selections onto your TPHS FERPA document - copy available on the counseling website and "Class of 2019" Google Classroom.

### University of California (UC)

#### **Application filing period: 8/01- 11/30. Submissions begin 11/01!**

Your application period is the month of November, and you do **NOT** need any letters of recommendation. You **DO** need to complete **4 out of 8 "Insight Questions."** You must take the ACT plus Writing or SAT to apply.

1. Log on to [www.universityofcalifornia.edu/admissions](http://www.universityofcalifornia.edu/admissions).
2. Using your transcript, enter courses/grades onto the online application (**10th-11th GPA only & DO report ALL grades**). Do not send transcript UNLESS requested.
3. After composing your UC four Insight Questions in a Word/Google document, copy and paste it into your online application.
4. **ACT & SAT:** Official test scores MUST be sent. Submit official score report(s) to one UC campus, all campuses you apply to will receive it. Log on to [www.actstudent.org](http://www.actstudent.org) or [www.collegeboard.org](http://www.collegeboard.org) for directions. Check each campus for SAT Subject Test recommendations and submit scores if applicable.
5. Enter your college selections onto your TPHS FERPA document (copy available on the counseling website and "Senior Class of 2019" Google Classroom.

### Common Application Schools

*\*If you have at least one Common Application school in your list, we recommend staying with the Common App. versus completing separate private school applications or the Coalition Application.*

**Filing period: Varies - filing period begins 8/01 and deadlines can be "rolling" into the spring, except "Early Action" & "Early Decision" applications.**

Your application period VARIES GREATLY, so pay attention to deadlines. **You DO need letters of recommendation**, so a senior brag packet must be completed through "Senior Class of 2019" Google Classroom. You must take the ACT plus Writing or SAT, and in some cases, SAT Subject Tests may be required. **There is also a new Google link added to this application to upload google documents you may want to share with your colleges.**

1. Log on to [www.commonapp.org](http://www.commonapp.org).
2. Select your college(s) and follow instructions EXACTLY. **Your GPA is ALL grades (revised only for repeated courses), 9<sup>th</sup>-12<sup>th</sup>.**
3. **FERPA:** TPHS FERPA – requires your college list (Google Classroom/TPHS counseling website) and Common Application FERPA (located under the "My College" tab and "Recommender/FERPA" section).
4. **Letters of Rec:** Step 1: Ask your recommender in person; Step 2: Complete the Senior Brag Packet through the "Senior Class of 2019" Google Classroom, **code is 9kn9dz**; Step 3: Hand EACH recommender a copy of your FERPA that has your colleges listed for your recommender (teacher(s) and/or counselor).
5. Return to [commonapp.org](http://commonapp.org) and complete the "Education" tab with Torrey Pines High School information PRIOR to inviting your recommenders. **"INVITE" your recommender** by entering their work email address – located under the "My College" tab followed by clicking on "Recommender/FERPA" icon.
- 6\* **If you are applying to additional schools AFTER your first application submission(s), you must REVISE and UPDATE your paper TPHS FERPA to reflect your current list of colleges. This is the only way teachers and counselors can be aware of these changes.**
7. Official ACT plus Writing and SAT scores must be sent. Log on to [www.act.org](http://www.act.org) or [www.collegeboard.org](http://www.collegeboard.org) for directions. Check each school for SAT Subject Test requirements and submit scores if applicable.
8. **Mid-Year Reports:** After semester grades are posted in early February, your Mid-Year Reports are sent to the school when you request them from your counselor via email. Remember, Mid-Year Reports may be required by Private, Out-Of-State schools, and sometimes CSU schools.

### All Other Colleges and Universities (Out-of-State, Non Common Application Colleges, etc.)

#### **Deadline: Varies**

Your application period VARIES GREATLY, so pay attention to deadlines. You MIGHT need letters of recommendation, so your senior brag packet would need to be completed through "Senior Class of 2019" Google Classroom. Test requirements also vary by school.

1. Log onto the admission's website of the college(s) to which you intend to apply.
2. Requirements vary greatly from college to college. Make sure you follow instructions carefully.
3. List your schools on your paper TPHS FERPA that will be kept in a binder with your teacher(s) and/or counselor.  
**Keep your list updated – it is your responsibility to communicate with each one of your recommenders @!**