Request to Drop a Class with a Withdraw (W)

"As per Board Policy 5121/AR-1, after the fourth week of the semester, a student who withdraws from a class will receive a "W" (withdraw/no credit) on the student transcript." If a student repeats the same course, the W mark will remain on the transcript but the new grade will be used in the GPA calculation. A student is still enrolled and must attend class until he/she returns this completed form to the counselor.

Student Name:_____**Grade:**_____**ID #:** _
_____

Class to drop with W:_____**Course ID:**_____**Teacher Signature:**_____**Book returned:**
___

Counselor Signature:_____**Date:** _____

Parent/Guardian/Educational Rights Holder:_____**Date**: _____

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CIRCLE class to add: **Teacher Aide - COMPLETE Bottom** **Unscheduled Period**

Legislation pass by the State of California effective January 1, 2016 requires parental permission for students to enroll in a course without educational content beginning in the 2016 - 2017 school year. Your student, with consultation from school staff has chosen to add a class without educational content to his/her schedule. By signing below, the parent/guardian/educational rights holder or eligible student (18 or order) consents to this course schedule and understands that the student is enrolling in a course without educational content.

_____ _____

Signature of Parent/Guardian/Educational Rights Holder Date

By signing below, the Principal/Assistant Principal has determined that the pupil will benefit from being assigned to the course period and that the pupil is not being assigned to a "course period without educational content" because there are not sufficient curricular offerings for the pupil to take during the relevant period of the designated school day."

_____ _____

Signature of Principal/Assistant Principal

TA Approval Request

Return this form to yourcounselor

Student Name:_____**Grade:** _____

Period:_____ **Teacher Name:**_____**Signature:**
_____

- **As an aide, the student will earn 5 elective credits for a semester of service. Student will earn a grade of Pass/Fail.**
- **Attendance is required. Your teacher or supervisor will adhere to the school's Attendance Policy with regard to absences and tardies. Violation of classroom, office or school rules will result in disciplinary action.**
- **Aide classes may be repeated for a maximum of 20 credits, with no more than 5 credits in any one semester.**